



# Municipality of Skagway

## MEMO

<b>TO:</b>	Mayor and Assembly
<b>FROM:</b>	Brad Ryan, Borough Manager
<b>DATE:</b>	November 22, 2022
<b>SUBJECT:</b>	Confirmation of Recreation Director Appointment

The Municipality's hiring committee interviewed four applicants for the Recreation Director position in mid-November.

Of the applicants, KayLynn Howard was recommended for appointment by the hiring committee. Pursuant to SMC 3.02.010(C)(2), appointments of department heads shall be by the manager with confirmation by the Assembly.

In line with the hiring committee's recommendation, I have appointed KayLynn Howard to the position of Recreation Director, and ask that the Assembly confirm the appointment.