

MUNICIPALITY OF SKAGWAY
Clinic Finance Meeting
Monday, December 12th, 2022 at 7:00 PM
Location: City Hall, Assembly Chambers

1. Call to Order:

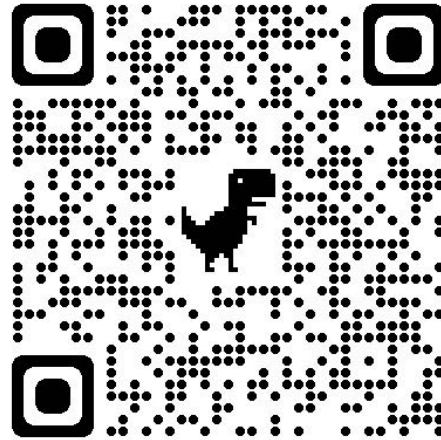
2. Roll Call:

- Lea Mauldin – Chair
- Allyson Nannini
- Reba Hylton

3. Approval of Agenda:

4. This Month's Accounts Reports

- a. Statement of Revenue and Expenses
- b. Provider Productivity (Athena Report)
- c. AR Prior Year Comparison
- d. AR Aging Analysis (Athena Report)



5. Quarterly Reports (Jan, Apr, Jul, Oct mtgs only)

- A. Dispensary P&L
- B. Collections – Bad Debt Reports (this Qtr & FYTD)
- C. Payment Plans
- D. Sliding Fee Discount Program (SFDP) Adjustments (this Qtr & FYTD)

6. Unfinished Business:

- A. Wage Study
- B. Medication Write-offs

7. New Business:

8. Comments and Questions:

- A. Report to The Board – Finance

9. Adjournment:

CALENDAR OF RESPONSIBILITIES

- March ~ Review actuals from previous FY
- April ~ Establishment of Fees and Charges Policy
- April ~ Sliding Fee Discount Policy
- April ~ Federal Cash Management Policy
- July ~ Federal Financial Report (FFR) for CHC
- July ~ Budget Review, 1st Draft
- August ~ Budget Review, 2nd Draft
- September ~ Budget Review for MOS submission
- **October, odd years** ~ Fee Analysis Code Review
- **November, odd years** ~ Fee Analysis
- November ~ Billing & Collections Policy
 - November ~ Cornerstone Credit Services contract (perpetual)
 - November ~ National Healthcare Collections Contract (perpetual)
- November ~ Donor Wall Policy
- November ~ Medicare/Medicaid Cost Reports (**I think this is May, not November??**)
- November ~ Continuation Grant Budget Justification