



MUNICIPALITY OF SKAGWAY, ALASKA  
HISTORIC DISTRICT COMMISSION MINUTES

April 4, 2023  
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1. **Call to Order:**

Commissioner Libert called the meeting to order at 5:30 p.m.

2. **Roll Call:**

**Present:** **Commissioners:** Marvin Wishon, Rosemary Libert, Joel Probst (via telephone), Steve Hites (via telephone), Nancy Corrington (via telephone), **NPS Liaison:** Annie Matsov, **Assembly Liaison:** Dan Henry

**Absent:**

[Clerk's Note: Per SMC 19.10.045 no more than two (2) members of the Historic District Commission may participate by telephone at any one meeting. Commissioner Corrington, while present via telephone, was prohibited from participating in the meeting.]

3. **Approval of Minutes:**

4. **Approval of Agenda:**

**Motion/Second:** Probst/Hites to approve the April 4, 2023 agenda.

**Motion passed by roll call vote, 4 yes, 0 no, 1 absent**

5. **Communications:**

A. Statement of Contact

**Commissioner Wishon** indicated that he had contact with Mr. Goebel regarding moving his sign from one side of the building to the other.

B. Correspondence

C. Hear Citizens Present

**NPS Liaison Matsov** introduced herself:

- She is the Natural and Cultural Resource Manager at Klondike Gold Rush National Historical Park.
- She will rely on her academic and professional training to consider the historical values and significance of a structure and its relationship to the historic value of the surrounding area.
- She has a bachelor's degree in interior architecture from Kansas State University and a master's of science degree in Historic Preservation from the University of Oregon.
- She and her husband have lived in Skagway since 2015. They own a home and their children attend Skagway school.

D. Permitting Official's Report

**Permitting Official Fairbanks** indicated that item C, Sign Permit Application No. 22-38 is a request to paint a sign directly on to an exterior wall, not to paint an exterior wall as the agenda indicates. She also has a memo regarding Application No. 23-01 and another regarding Application No. 23-02; they are available in the packet.

6. **Unfinished Business:**

7. **New Business:**

- A. Sign Permit Application No. 22-36: Heath & Jaime Goebel, Skagway Pizza Parlor, Lot 12 Block 4, Request to Place a Projecting Sign

**Applicant Heath Goebel** was provided an opportunity to introduce the application to the Commission.

**Main Motion/Second: Hites/Wishon** to approve HDC application No. 22-36.

**Commissioner Probst** indicated that a dimensional lumber frame and guy wires would be needed to be in compliance with code.

**Secondary Motion/Second: Probst/Hites** to amend with the stipulations that a bracket system and guywires, and dimensional lumber frame and border are added to comply with HDC guidelines.

**Secondary Motion passed by roll call vote, 4 yes, 0 no, 1 absent.**

**Main Motion passed as amended by roll call vote, 4 yes, 0 no, 1 absent.**

- B. Sign Permit Application No. 22-37: Heath & Jaime Goebel, Skagway Pizza Parlor, Lot 12 Block 4, Request to Place a Façade Mounted Sign

**Applicant Heath Goebel** was provided an opportunity to introduce the application to the Commission.

**Motion/Second: Libert/Wishon** to approve sign application No. 22-37.

**Motion passed by roll call vote, 4 yes, 0 no, 1 absent.**

- C. Sign Permit Application No. 22-38: Heath & Jaime Goebel, Skagway Pizza Parlor, Lot 12 Block 4, Request to Paint Sign on Exterior Building Wall

**Applicant Heath Goebel** was provided an opportunity to introduce the application to the Commission.

**Motion/Second: Libert/Hites** to approve sign application sign application No. 22-38.

**Motion passed by roll call vote, 4 yes, 0 no, 1 absent.**

- D. Sign Permit Application No. 22-41: Sunil Mirchandani, The Perfect 10, Lot 5A Block 25, Request to Place a Projecting Sign

**Sunil Mirchandani** was provided an opportunity to introduce the application to the Commission.

**Motion/Second: Libert/Hites** to approve sign application No. 22-41.

**Motion passed by roll call vote, 4 yes, 0 no, 1 absent.**

- E. Sign Permit Application No. 22-42: Nicole Goodman, Klondike Gift Supply, Lot 1A Block 2 Unit C, Request to Place a Projecting Sign

**Applicant** was not present to introduce application.

**Motion/Second: Wishon/Hites** to approve sign application No. 22-42.

**Motion passed by roll call vote, 4 yes, 0 no, 1 absent.**

- F. Sign Permit Application No. 23-01: NPS Klondike Gold Rush National Historical Park, N Ptns of Lot 5 & 6 Block 35, Request to Place a Projecting Sign

**Heather Feil, NPS Representative** was provided an opportunity to introduce the application to the Commission. She indicated that they are asking for a few exemptions to code due to the sign being an exact replica of a sign that existed during the period of significance from the photographic record.

**Main Motion/Second: Probst/Hites** to approve sign application No. 23-01.

**Secondary Motion/Second: Probst/Hites** to amend to allow for the text in sign application No. 23-01 to reflect the historical photo supplied with the application for the Mascot Saloon.

**Secondary Motion passed by roll call vote, 4 yes, 0 no, 1 absent.**

**Main Motion passed as amended by roll call vote, 4 yes, 0 no, 1 absent.**

- G. Sign Permit Application No. 23-02: NPS Klondike Gold Rush National Historical Park, N Ptns of Lot 5 & 6 Block 35, Request to Place a Projecting Sign

**Heather Feil, NPS Representative** was provided an opportunity to introduce the application to the Commission.

**Motion/Second: Probst/Hites** to approve sign application No. 23-02 and allow the font included on the application reflecting the historical photographic evidence provided with the application.

**Motion passed by roll call vote, 4 yes, 0 no, 1 absent.**

- H. Sign Permit Application No. 23-03: NPS Klondike Gold Rush National Historical Park, N Ptns of Lot 5 & 6 Block 35, Request to Place a Façade Mounted Sign

**Motion/Second: Probst/Hites** to approve sign application No. 23-03 and allow the font included on the application reflecting the historical photographic evidence provided with the application.

**Motion passed by roll call vote, 4 yes, 0 no, 1 absent.**

- I. Sign Permit Application No. 23-09: Wild Yukon Furs, Inc., Lot 1A Block 2 Unit B, Request to Place a Façade Mounted Sign

**Applicant** was not present to introduce application.

**Commissioner Probst** indicated that he wants to know if this is the business logo.

**NPS Liaison Matsov** indicated that the application does not clearly show where on the building the sign will be located.

**Motion/Second: Libert/Probst** to postpone a discussion and vote to the next meeting.

**Motion passed by roll call vote, 4 yes, 0 no, 1 absent.**

- J. Sign Permit Application No. 23-10: Skagway Mercantile, Lot 5A Block 25 Unit D, Request to Place a Projecting Sign

**Applicant Representative Alex Seizov** was provided an opportunity to introduce the application.

**Motion/Second: Probst/Hites** to approve application No. 23-10 with the font type Clarendon Medium.

**Motion passed by roll call vote, 4 yes, 0 no, 1 absent.**

- K. Sign Permit Application No. 23-11: Skagway Mercantile, Lot 5A Block 25 Unit D, Request to Place a Façade Mounted Sign

**Applicant Representative Alex Seizov** was provided an opportunity to introduce the application.

**Main Motion/Second: Hites/Libert** to approve sign application No. 23-11.

**Secondary Motion/Second: Libert/Wishon** to amend the main motion to include the specific font of Clarendon Medium to sign permit application No. 23.11.

**Secondary Motion passed by roll call vote, 4 yes, 0 no, 1 absent.**

**Main Motion passed as amended by roll call vote, 4 yes, 0 no, 1 absent.**

- L. Sign Permit Application No. 23-12: Cariloha, LLC., N66' of Lot 6 Block 26, Request to Place a Façade Mounted Sign

**Acting Chair Libert** declared a 5-minute recess.

**Reconvened at 7:35 p.m.**

**Applicant** was not present to introduce application.

**Motion/Second: Hites/Libert** to approve sign application No. 23-12.

**Motion passed by roll call vote, 4 yes, 0 no, 1 absent.**

8. Commission Discussion:

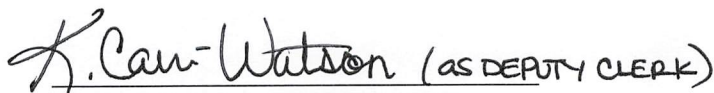
9. Adjournment:

**Motion/Second: Hites/Wishon** to adjourn.

**Meeting adjourned without objection at 7:41 p.m.**

  
Steve Hites, Chair

ATTEST:

  
Steve Burnham Jr., Borough Clerk  
(SEAL)

