

Sign Permit Application

Applications will not be processed until all application fees have been submitted.

SIGN APPLICATION FEES

Application Fee: \$15.00

Fee Paid Receipt # _____

SIGN REVIEW

Building Official

Historic District Commission

RECEIVED

MAR 10 2023

Zoning District:

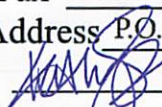
- | | | |
|---|---|---|
| <input type="checkbox"/> Business General | <input type="checkbox"/> Residential General | <input type="checkbox"/> Industrial |
| <input checked="" type="checkbox"/> Business Historic | <input type="checkbox"/> Residential Conservation | <input type="checkbox"/> Industrial Light |
| | <input type="checkbox"/> Residential Low Density | <input type="checkbox"/> Waterfront |

MUNICIPALITY
OF SKAGWAY

BH District (Please refer to the regulations for signage within the Business Historic District.)

DEPENDING ON WHICH ZONING DISTRICT YOUR PROPERTY IS LOCATED IN, THERE ARE UNIQUE SIGN STANDARDS WHICH YOU MUST ABIDE BY. PLEASE MAKE CERTAIN THAT YOUR PLANS ARE IN COMPLIANCE WITH THESE STANDARDS. IF YOU ARE NOT CERTAIN WHICH ZONING DISTRICT YOUR PROPERTY IS IN, AND/OR WHAT SIGN STANDARDS YOU MUST MEET, PLEASE CALL AND ASK OR COME BY CITY HALL AND REFER TO THE CITY ZONING CODE.

If you are altering an existing sign or proposing a new sign, you must submit this application and receive approval from the City prior to altering or erecting a sign.

Property Owner: Name Kathy Shen
 Phone & Fax Mobile 310-467-2557 - No fax
 Mailing Address P.O. Box 884 Skagway AK 99840
 Signature 
 Date February 2023

Business Owner: Name Kimberly Pruitt
 Phone & Fax Mobile 928-920-9868 - No fax
 Mailing Address P.O. Box 784 Skagway AK 99840
 Who should we contact regarding this permit? Business Owner, Kimberly

Business Location: Lot(s) S 50' of Lots 7 & 8
 Block(s) 24
 Subdivision _____
 Street Address 500-C Broadway St - front of building actually on 5th Avenue
 Other This building is located behind Kirmse's - was the old Antique Store

RC, RLD and RG Districts

Prohibited Signs. Off premises signs visible from a public right-of-way.

Allowed signage:

One (1) sign, not to exceed eight (8) square feet, to identify a home occupation.

Total sign area shall not exceed twelve (12) square feet, to identify a conditional use.

Total sign area shall not exceed twenty (20) square feet, to identify public and semi-private institutions, churches, and similar uses.

BG District

Allowed signage: total signage area shall not exceed one hundred sixty (160) square feet per business structure or property and may include:

Facade sign -- two (2) per business structure provided sign area does not exceed fifteen percent (15%) of wall area upon which sign is displayed.

Projecting sign -- one (1) per business structure provided each face does not exceed eight (8) square feet.

Freestanding sign -- one (1) per business property, area not to exceed sixty-four (64) square feet.

I District, Industrial Light and Waterfront Districts

Allowed signage: total signage area shall not exceed one hundred sixty (160) square feet per business property and may include: any permitted sign, provided that only one (1) free standing sign per business property is allowed, its sign area not to exceed sixty-four (64) square feet.



DESCRIPTION OF SIGN(S): (Identifying text)

Skagway
Time Travel
A Vintage Photo Experience

Size of Sign: Sign #2 - SIDE SIGN: 36" wide x 40" tall

Sign Material: Marine Plywood and 2x4 lumber

Font Type: Olde Erika / Mirosa Swash Font Size: Smallest: 5" - Largest 13"
(Explanation attached on page 5)

Sign Design Colors: Burgundy Background, White Lettering

ACCURATE DRAWINGS OR PHOTOS REQUIRED:

Attached on Page 4

**TYPE OF SIGN(S):**

- Façade Mounted Freestanding
 Projecting Roof Mounted
 Other _____

NOTE: Projecting signs may not project more than 2/3 the width of the sidewalk. When giving measurements of projecting sign include measurement of sidewalk and distance between sidewalk and the bottom edge of the sign.

ILLUMINATION: Internal External None

**SIGN APPROVAL SUBMITTAL MUST INCLUDE:**

- Plan View (Showing location of existing and proposed signs) *(Nothing larger than 11”X17” will be accepted)*
- Design or As-Built Drawings of Building showing dimensions *(Nothing larger than 11”X17” will be accepted)*
- Summary of Existing Signs *(Must include the following; may use separate paper to describe)*
 - ✓ Description of each sign
 - ✓ Size of each sign including total square footage
 - ✓ Type of each sign (façade; mounted or painted directly on building; projecting, freestanding, roof mounted)
 - ✓ Location of each sign

**TOTAL SIZE OF EXISTING AND PROPOSED SIGNS ON PROPERTY:**

Total Area of Existing Sign(s)	Total Area of Proposed New Sign(s)	Total Area of ALL Signs	Total ALLOWABLE Area
1. 10 sq ft - 60"x24"	1. 12 sq ft - 36" x 40"	1. 25 sq ft	400 sq ft total frontage=80 sq
2.	2.	2.	
3.	3.	3.	
4.	4.	4.	
5.	5.	5.	
Total:	Total: 12 Sq Ft	Total: 25 sq ft	Total: 80 sq ft

Property Owner/Business Owner/Agent Signature: 

Date: February 2023



Side

sign is 36" wide x 40" tall (approx 12 sq foot) and is mounted on the corner of the building projecting 90 degrees from the corner of the building projecting over the sidewalk. Sidewalk is 8' wide, sign is only 3' wide. This complies with the maximum allowable projection of signs.

I purchased a Font Bundle titled "Vintage Font Bundle" The Vintage Font Bundle includes 5 full font packages of the best vintage fonts of the late 19th Century. The fonts are designed by artists to be authentic to the signage fonts beginning in 1880. Although these fonts are not specifically on the list of approved fonts, they are very similar or inspired by the fonts approved by the historical society. The overall appearance of my signage should fit within the guidelines provided by the historical society. I am humbly requesting that you approve these font:



BRILON
THE QUICK BROWN FOX JUMPS O...

BLACKRIVER
THE QUICK BROWN FOX JUMPS OVER THE L...

ROYAL SIGNAGE
THE QUICK BROWN FOX JU...

OLD ALFIE
The quick brown fox jumps over the lazy dog

OLD ALFIE
The quick brown fox jumps over the lazy dog

OLD ALFIE
THE QUICK BROWN FOX J...

ROYAL SIGNAGE
THE QUICK BROWN FOX JUMPS OVER TH...

From: [Kimberly Pruitt](#)
To: [Stacy Fairbanks](#)
Subject: Re: [External Email] Revised Sign App(s) - Skagway Time Travel
Date: Friday, March 10, 2023 12:01:02 PM

sign # 2 will project 90 degrees from the face of the building on the corner. It will be attached with bolts for not a 2"x4" base and supported by guy wire to prevent movement in wind and bad weather.

Get [Outlook for iOS](#)

From: Stacy Fairbanks <S.Fairbanks@skagway.org>
Sent: Friday, March 10, 2023 1:19:18 PM
To: Kimberly Pruitt <[REDACTED]>
Subject: RE: [External Email] Revised Sign App(s) - Skagway Time Travel

Kimberly,

Can you please describe how would the projecting sign be attached to the building?

Thanks,



Stacy Fairbanks

Permitting Official
Municipality of Skagway

PO Box 415
Skagway, AK 99840

Phone (907) 983-3906
www.skagway.org



Receipt Number: R00010235

Cashier Name: Stacy Fairbanks

Terminal Number: 8

Receipt Date: 3/10/2023 11:08:31 AM

Trans Code: PERMITS & LICENSES - Permits & License Name: #23-14 Skagway Time Travel \$15.00

Product: Sign Permit Description: Sign Permit

GL Account: 100-1000-4220 - Revenue - Permits and Licenses Amount: \$15.00

#23-14 Skagway Time Travel 15.00

Total Applied Amount: \$15.00

Payment Method: CREDIT CAF Payor: #23-14 Skagway Time Trav Reference: Visa-Authorized Amount: \$15.00

Total Payment Received: \$15.00

Change: \$0.00

Cardmember acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligations set forth by the cardmember's agreement with the issuer.

X _____