

## Sign Permit Application

Applications will not be processed until all application fees have been submitted.

RECEIVED

### SIGN APPLICATION FEES

Application Fee: \$15.00  
Fee Paid    Receipt # \_\_\_\_\_

### SIGN REVIEW

Building Official  
Historic District Commission

MAR 17 2023

MUNICIPALITY  
OF SKAGWAY

### Zoning District:

- Business General
- Business Historic
- Residential General
- Residential Conservation
- Residential Low Density
- Industrial
- Industrial Light
- Waterfront

BH District (Please refer to the regulations for signage within the Business Historic District.)

DEPENDING ON WHICH ZONING DISTRICT YOUR PROPERTY IS LOCATED IN, THERE ARE UNIQUE SIGN STANDARDS WHICH YOU MUST ABIDE BY. PLEASE MAKE CERTAIN THAT YOUR PLANS ARE IN COMPLIANCE WITH THESE STANDARDS. IF YOU ARE NOT CERTAIN WHICH ZONING DISTRICT YOUR PROPERTY IS IN, AND/OR WHAT SIGN STANDARDS YOU MUST MEET, PLEASE CALL AND ASK OR COME BY CITY HALL AND REFER TO THE CITY ZONING CODE.

If you are altering an existing sign or proposing a new sign, you must submit this application and receive approval from the City prior to altering or erecting a sign.

**Property Owner:** Name Jan Wrentmore  
 Phone & Fax 907-612-0702  
 Mailing Address PO Box 271, Skagway, AK  
 Signature [Signature]  
 Date 3/16/2023

**Business Owner:** Name Same  
 Phone & Fax \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Who should we contact regarding this permit? Deb Potter 907-713-7173

**Business Location:** Lot(s) 10  
 Block(s) 34  
 Subdivision PLAT 2007-6  
 Street Address 302 2nd Ave, Skagway  
 Other \_\_\_\_\_

**RC, RLD and RG Districts**

Prohibited Signs. Off premises signs visible from a public right-of-way.

Allowed signage:

One (1) sign, not to exceed eight (8) square feet, to identify a home occupation.

Total sign area shall not exceed twelve (12) square feet, to identify a conditional use.

Total sign area shall not exceed twenty (20) square feet, to identify public and semi-private institutions, churches, and similar uses.

**BG District**

Allowed signage: total signage area shall not exceed one hundred sixty (160) square feet per business structure or property and may include:

Facade sign -- two (2) per business structure provided sign area does not exceed fifteen percent (15%) of wall area upon which sign is displayed.

Projecting sign -- one (1) per business structure provided each face does not exceed eight (8) square feet.

Freestanding sign -- one (1) per business property, area not to exceed sixty-four (64) square feet.

**I District, Industrial Light and Waterfront Districts**

Allowed signage: total signage area shall not exceed one hundred sixty (160) square feet per business property and may include: any permitted sign, provided that only one (1) free standing sign per business property is allowed, its sign area not to exceed sixty-four (64) square feet.



**DESCRIPTION OF SIGN(S): (Identifying text)**

"The RED ONION COURT YARD". A projecting sign 18" x 56" which will have 8 feet of clearance, located outside new courtyard property.

Size of Sign: 18" x 56" (7 square feet)

Sign Material: MDO Board/Wood

Font Type: Goudy Extra Bold Font Size: letters will be approximately 8" x 4"

Sign Design Colors: Cream, green, Red and black

**ACCURATE DRAWINGS OR PHOTOS REQUIRED:**

**TYPE OF SIGN(S):**

- Façade Mounted       Freestanding  
 Projecting             Roof Mounted  
 Other \_\_\_\_\_

**NOTE:** Projecting signs may not project more than 2/3 the width of the sidewalk. When giving measurements of projecting sign include measurement of sidewalk and distance between sidewalk and the bottom edge of the sign.

**ILLUMINATION:**     Internal     External     None

**SIGN APPROVAL SUBMITTAL MUST INCLUDE:**

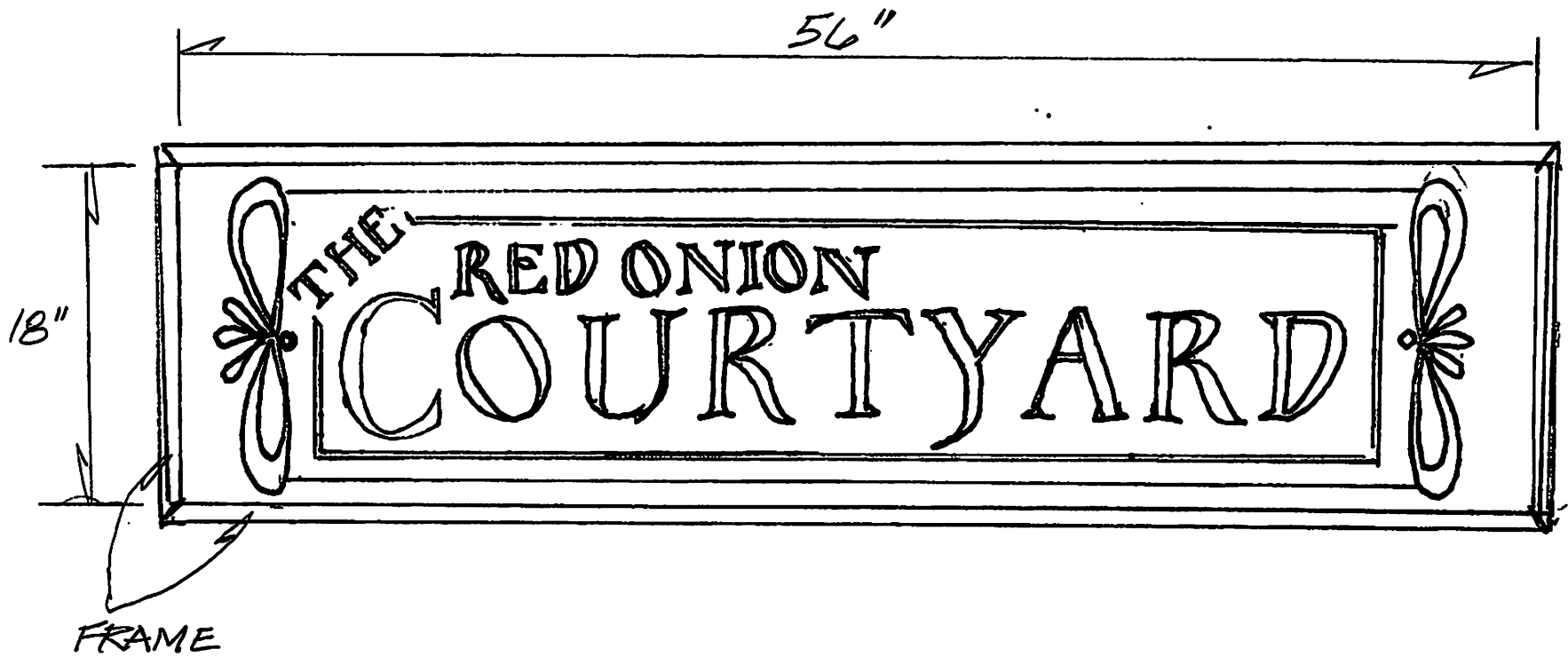
- Plan View (Showing location of existing and proposed signs) *(Nothing larger than 11"X17" will be accepted)*
- Design or As-Built Drawings of Building showing dimensions *(Nothing larger than 11"X17" will be accepted)*
- Summary of Existing Signs *(Must include the following; may use separate paper to describe)*
  - ✓ Description of each sign
  - ✓ Size of each sign including total square footage
  - ✓ Type of each sign (façade; mounted or painted directly on building; projecting, freestanding, roof mounted)
  - ✓ Location of each sign

**TOTAL SIZE OF EXISTING AND PROPOSED SIGNS ON PROPERTY:**

Total Area of Existing Sign(s)	Total Area of Proposed New Sign(s)	Total Area of ALL Signs	Total ALLOWABLE Area
1.	1. 7 square feet	1.	
2.	2.	2.	
3.	3.	3.	
4.	4.	4.	
5.	5.	5.	
<b>Total:</b>	<b>Total: 7 square feet</b>	<b>Total:</b>	<b>Total:</b>

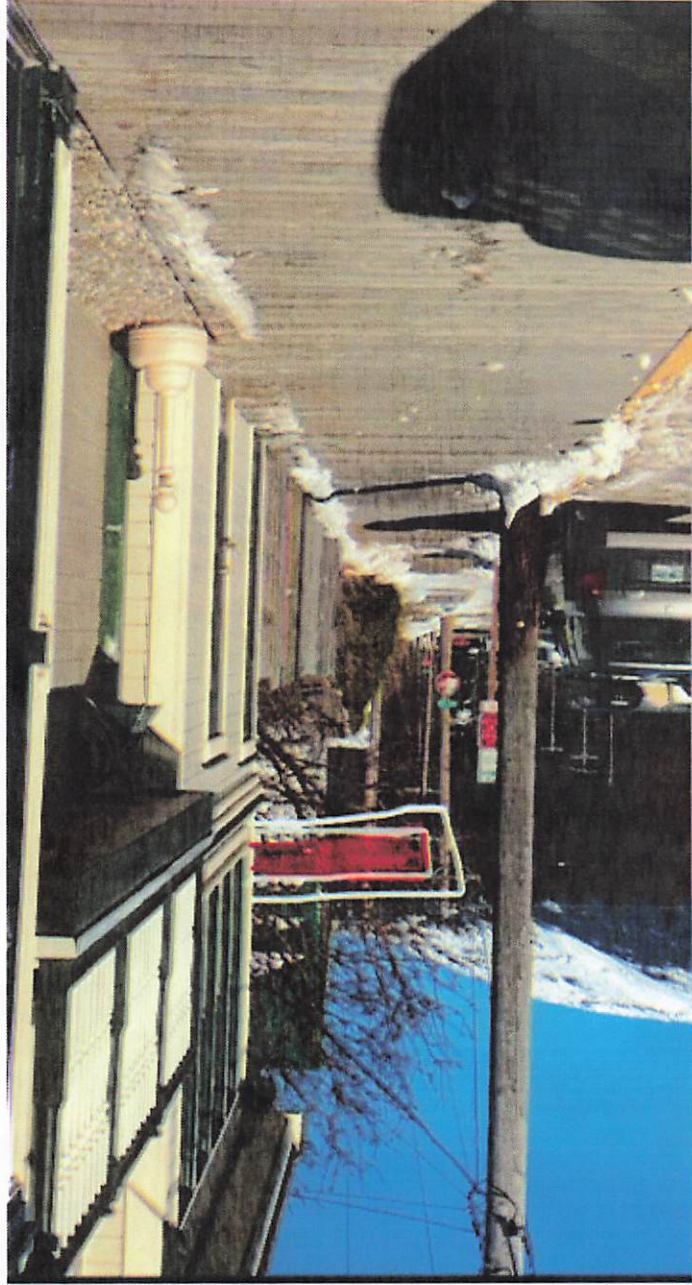
Property Owner/Business Owner/Agent Signature: Jan Ventura

Date: 3/16/2023









general idea of placement with 8' clearance.

Historic image of Projecting Signs in Skagway, 1897.

From The Klondike Quest by Pierre Berton. p. 37



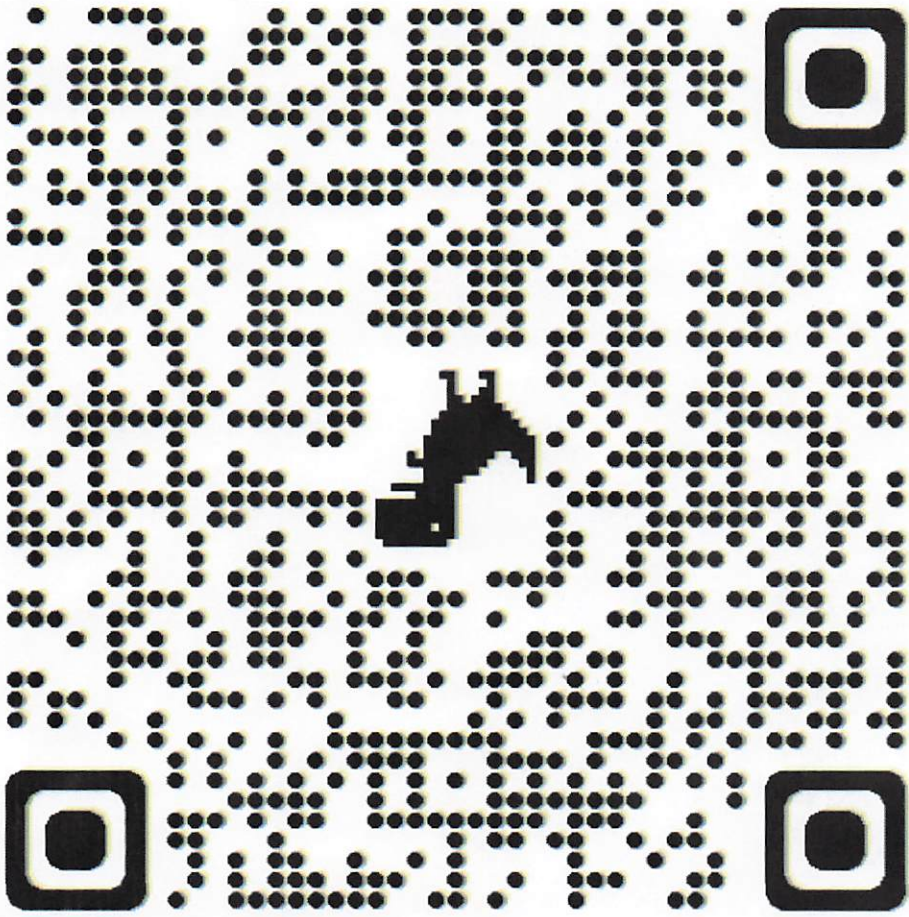


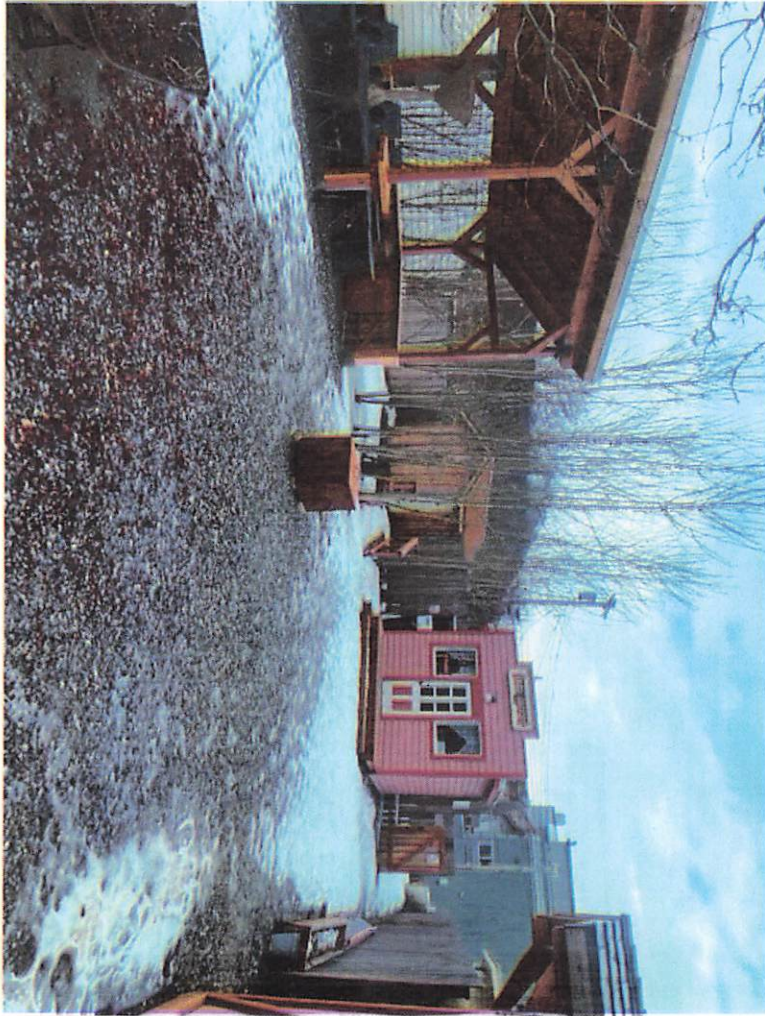


Broadway | Skagway 1898

[www.legendsofamerica.com/skagwayalaska/](http://www.legendsofamerica.com/skagwayalaska/)

Scan for detailed image of Broadway, 1898.





View of property  
from 2nd Ave.  
boardwalk



Receipt Number: R00010297

Cashier Name: Kiera Aledo

Terminal Number: 6

Receipt Date: 3/17/2023 1:18:36 PM

**Trans Code: PERMITS & LICENSES - Permits & License Name: Jan Wrentmore** **\$15.00**

Product: Sign Permit Description: Sign Permit

GL Account: 100-1000-4220 - Revenue - Permits and Licenses

Amount: \$15.00

Jan Wrentmore 15.00

**Total Applied Amount: \$15.00**

Payment Method: Cash Payor: Jan Wrentmore Reference:

Amount: \$15.00

**Total Payment Received: \$15.00**

**Change: \$0.00**