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| Proposed by: | Administration |
| Vote: | 6 Aye 0 Nay 0 Absent |

MUNICIPALITY OF SKAGWAY, ALASKA
RESOLUTION NO. 14-26R

A RESOLUTION OF THE MUNICIPALITY OF SKAGWAY, ALASKA, AMENDING THE MUNICIPALITY OF SKAGWAY CLASSIFICATION REVIEW RANKING BY GRADE, TO REORGANIZE THE RESPONSIBILITIES OF THE FIRE INSPECTOR / MAINTENANCE SUPERVISOR AND TRAINING COORDINATOR POSITIONS.

WHEREAS, the full complement of responsibilities of the current Fire Inspector / Maintenance Supervisor position are of such degree that both functions cannot be adequately addressed within the position's work week; and

WHEREAS, the skill sets expected of the Fire Inspector and Maintenance Supervisor functions, respectively, are not concurrent, justifying reevaluation so that each function may be carried out successfully; and

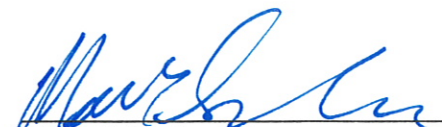
WHEREAS, the Maintenance Supervisor's role is responsible for supervising the department's preventative maintenance schedule, and the repairs of the department's apparatus and facility, requiring a great degree of mechanical aptitude; and

WHEREAS, the Fire Inspector's role is more administrative in nature, responsible for implementing the department's fire prevention programs, building safety and alarm/fire suppression system inspections, and fire preplans, which complements the duties of the department's Training Coordinator; and

WHEREAS, THE Fire Department desires to transfer the responsibilities and title of the Fire Inspector from the Maintenance Supervisor position to the Training Coordinator position;

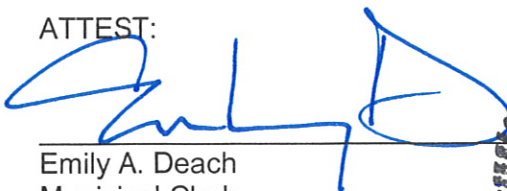
NOW THEREFORE, BE IT RESOLVED, by the Municipal Assembly of the Municipality of Skagway that Attachment "A," Municipality of Skagway Classification Review Ranking by Grade, is amended by adding the positions of Fire Inspector / Training Coordinator at Grade 14, and Maintenance Supervisor at Grade 14; and by removing the Training Coordinator / Support Tech and Maintenance Supervisor / Fire Inspector positions.

PASSED AND APPROVED by a duly constituted quorum of the Borough Assembly of the Municipality of Skagway this 6th day of November, 2014.



Mark Schaefer, Mayor

ATTEST:



Emily A. Deach
Municipal Clerk

(SEAL)



MUNICIPALITY OF SKAGWAY, ALASKA
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ATTACHMENT "A"
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| Municipality of Skagway Classification Review | | Ranking by Grade |
|--|-----------------|-------------------------|
| Job Title | Dept | GRADE |
| Library Clerk (T) | LIB | 10 |
| Harbor Security Officer (T) | HAR | 10 |
| Laborer - Groundskeeper (T) | PW | 10 |
| Visitor Information Specialist II (T) | TOUR | 10 |
| Harbor Assistant (T) | HAR | 11 |
| Museum Assistant (T) | MUS | 11 |
| Library Assistant | LIB | 11 |
| Receptionist/Billing Clerk | CLINIC | 11 |
| Recreation Assistant | REC | 11 |
| Trail Crew Lead Laborer | PW | 12 |
| Receptionist/Medical Assistant (T) | CLINIC | 12 |
| Community Service Officer | POLICE | 13 |
| Training Coordinator/Support Tech | FIRE | 13 |
| Maintenance and Clerical Support | FIRE | 13 |
| 911 Dispatcher | POLICE | 13 |
| Medical Assistant | CLINIC | 13 |
| Billing Clerk | CLINIC | 13 |
| Facilities Maintenance | PW | 13 |
| Recreation Worker | REC | 13 |
| Permitting Official | ADMIN | 14 |
| Administrative Assistant | CLINIC | 14 |
| Tax Clerk | ADMIN | 14 |
| Acct. Payable/Receivable Clerk | ADMIN | 14 |
| Police Clerk | POLICE | 14 |
| Maintenance Supervisor | FIRE | 14 |
| Fire Inspector/Training Coordinator | FIRE | 14 |
| Refuse Collector/Incinerator Tech | PW | 15 |
| Maintenance Supervisor/Fire Inspector | FIRE | 15 |
| Visitor Information Specialist I | TOUR | 15 |
| Police Officer (F/T & T) | POLICE | 16 |
| Administrative Manager | CLINIC | 16 |
| Emergency Services Administrator | FIRE | 17 |
| Heavy Equipment Operator | PW | 17 |
| Admin. Asst to Manager/Deputy Clerk | ADMIN | 17 |
| Library Director | LIB | 17 |
| Museum Director | MUS | 17 |
| Rec Director | REC | 17 |
| Harbormaster | HAR | 17 |
| Lead Groundskeeper | PW | 17 |
| Water/Wastewater Operator Assistant | PW | 17 |
| Police Sergeant | POLICE | 18 |
| Tourism Director | TOUR | 19 |
| Water/Waste Water Superintendent | PW | 19 |
| Port Development Director | PORT | 19 |
| Borough Clerk | ADMIN | 20 |
| Borough Treasurer | ADMIN | 20 |
| Public Works Director | PW | 21 |
| Police Chief | POLICE | 21 |