



MUNICIPALITY OF SKAGWAY, ALASKA
PLANNING & ZONING COMMISSION MINUTES

January 12, 2023
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1. **Call to Order:**

Chair Lawson called the meeting to order at 5:30 p.m.

2. **Roll Call:**

Present: Commissioners: Jaimie Lawson, Gary Hisman, Rocky Outcalt, Laura Mabee, Jacy Kern

Absent: Assembly Liaison: Reba Hylton

3. **Approval of Minutes:**

Motion/Second: Hisman/Outcalt to approve the November 10, 2022 minutes.

Motion passed by roll call vote, 5 yes, 0 no, 0 absent.

Motion/Second: Hisman/Outcalt to approve the November 22, 2022 minutes.

Motion passed by roll call vote, 5 yes, 0 no, 0 absent.

4. **Approval of Agenda:**

Motion/Second: Outcalt/Hisman to approve the agenda.

Motion passed by roll call vote, 5 yes, 0 no, 0 absent.

5. **Communications:**

A. Correspondence

B. Permitting Official Report

Stacy Fairbanks read from her report that is included in the meeting packet.

C. Hear Citizens Present

Orion Hanson indicated that:

- He will be returning to the Planning and Zoning Commission as Assembly Liaison.

6. **Unfinished Business:**

A. Application for Replat, Second Reading; Michael Klensch and C.E. Furbish, Lots 1 and 2, Russo Subdivision, Plat #2005-3

Motion/Second: Outcalt/Kern to approve the second reading of Michael Klensch and C.E. Furbish, Lots 1 and 2, Russo Subdivision, Plat #2005-3.

Motion passed by roll call vote, 5 yes, 0 no, 0 absent.

7. New Business:

8. Commission Discussion:

Chair Lawson indicated that:

- She recommends the Commission continue to discuss the conditional use permit index with the goal of having all the conditional use permits up to date. A work session could be scheduled to help the Permitting Official review the index and give direction as needed.
- She would like to bring back the discussion about the abatement of junk debris and abandoned vehicles in Skagway and Dyea on a future agenda.

Permitting Official Fairbanks indicated that:

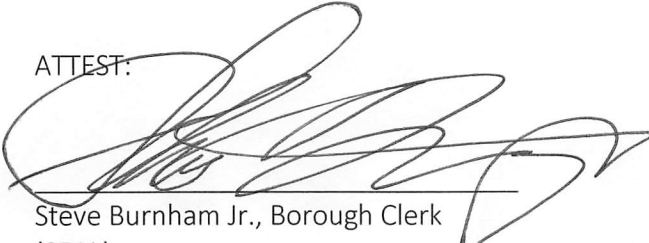
- It has come to her attention that the owners of the new triplex on 20th avenue have applied for a business license to operate a van tour company and listed the triplex as the address of operation. They have not yet applied for a conditional use permit to operate a business in a residential zone. She indicated that she sent a letter to the property owners, but had not yet received a response.
- Code only defines a tiny house trailer and she would like more direction on how to handle tiny house trailer permitting for temporary habitation.

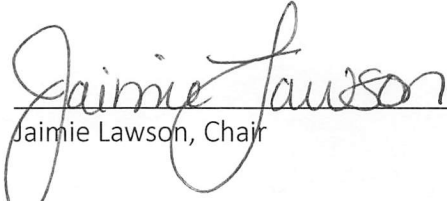
9. Adjournment:

Motion/Second: Hisman/Outcalt to adjourn at 6:22 p.m.

Motion passed by roll call vote, 5 yes, 0 no, 0 absent

ATTEST:


Steve Burnham Jr., Borough Clerk
(SEAL)


Jaimie Lawson, Chair

