



MUNICIPALITY OF SKAGWAY, ALASKA  
PLANNING & ZONING COMMISSION  
SPECIAL MEETING MINUTES

October 30, 2023  
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1. **Call to Order:**

Vice-Chair Outcalt called the meeting to order at 5:30 p.m.

2. **Roll Call:**

**Present:** Commissioners: Rocky Outcalt, Jacy Kern, Laura Mabee **Assembly Liaison:** Orion Hanson

**Absent:** Commissioners: Gary Hisman

[Clerk's Note: One seat was vacated on August 31, 2023.]

3. **Conditional Use Permit Applications:**

- A. Application No. 23-65: Lynne Rhodes, Lot 12 Block 120, in the Residential General Zone, Request to Use a Portion of Garage as Accessory Housing Unit
1. Public Hearing

**Assemblymember Hanson** indicated that he requests to be recused because he is the contractor of record.

**Vice-Chair Outcalt** approved Assemblymember Hanson's recusal.

**Applicant Lynn Rhodes** indicated that she is applying to build an accessory housing unit in a portion of her existing garage that is separate from her house.

**Deputy Clerk Carr** indicated that there were no requests to testify regarding this application.

2. Consideration

**Main Motion/Second: Kern/Mabee** to approve conditional use permit application No. 23-65 by proposed resolution.

**Secondary Motion/Second: Kern/Mabee** to amend the main motion to include the finding of fact that the requested conditional use will protect the public health, safety, and welfare.

**The Secondary Motion passed by roll call vote, 3 yes, 0 no, 1 absent.**

**Secondary Motion/Second: Kern/Mabee** to amend the main motion to include the finding of fact that the requested conditional use will not permanently or substantially injure the lawful use of neighboring properties.

**The Secondary Motion passed by roll call vote, 3 yes, 0 no, 1 absent.**

**Secondary Motion/Second: Kern/Mabee** to amend the main motion to include the finding of fact that the requested conditional use will generally be in harmony with the Comprehensive Plan, Coastal Management Plan, or other officially adopted plans.

The Secondary Motion passed by roll call vote, 3 yes, 0 no, 1 absent.

**Secondary Motion/Second: Kern/Mabee** to amend the main motion to include the finding of fact that the requested conditional use will not substantially decrease the value or be out of harmony with property in the neighboring area.

The Secondary Motion passed by roll call vote, 3 yes, 0 no, 1 absent.

The Main Motion passed by roll call vote, 3 yes, 0 no, 1 absent.

4. Discussion Items:

The Commission discussed the process of filling their vacant seat and the election of officers.

5. Adjournment:

Motion/Second: Kern/Mabee to adjourn at 5:41 p.m.

Motion passed by roll call vote, 3 yes, 0 no, 1 absent.

ATTEST:



Kathy Carr, Deputy Borough Clerk  
(SEAL)

  
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Rocky Outcalt, Vice-Chair  
David Brena