



MUNICIPALITY OF SKAGWAY, ALASKA
PLANNING & ZONING COMMISSION MINUTES

November 9, 2023

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1. **Call to Order:**

Vice-Chair Outcalt called the meeting to order at 5:30 p.m.

2. **Roll Call:**

Present: Commissioners: Gary Hisman, Rocky Outcalt, David Brena, Laura Mabee

Assembly Liaison: Orion Hanson

Absent: Commissioners: Jacy Kern

[Clerk's Note: Commissioner Mabee was initially marked absent but arrived at 5:34 p.m. and participated in the remainder of the meeting.]

3. **Approval of Minutes:**

A. September 14, 2023

Motion/Second: Hisman/Brena to approve the minutes for September 14, 2023.

The Motion passed by roll call vote, 3 yes, 0 no, 2 absent.

B. October 30, 2023 Special Meeting

Motion/Second: Outcalt/Brena to approve the minutes from the October 30, 2023 Special Meeting.

The Motion passed by roll call vote, 3 yes, 0 no, 2 absent.

4. **Approval of Agenda:**

Motion/Second: Hisman/Brena to approve the agenda.

The Motion passed by roll call vote, 3 yes, 0 no, 2 absent.

5. **Communications:**

A. Correspondence

B. Permitting Official Report

Permitting Official Fairbanks read from her written report, which was provided in the packet.

C. Hear Citizens Present

6. **Unfinished Business:**

7. **New Business:**

A. Election of Officers

Motion/Second: Outcalt/Hisman to appoint David Brena as Chair.

Commissioner Brena indicated he would accept the appointment of Chair.

The Motion passed by roll call vote, 4 yes, 0 no, 1 absent.

Motion/Second: Hisman/Outcalt to appoint Laura Mabee as Vice-Chair.

The Motion passed by roll call vote, 4 yes, 0 no, 1 absent.

B. Approval of 2024 Meeting Schedule

Motion/Second: Mabee/Brena to approve the 2024 meeting schedule for Planning & Zoning.

The Motion passed by roll call vote, 4 yes, 0 no, 1 absent.

8. Resolutions:

- A. Adoption of Planning & Zoning Resolution No. 23-10R: Approving Conditional Use Permit Application No. 23-65: Lynn Rhodes, Lot 12 Block 120, in the Residential-General Zone, Request to Use a Portion of Garage as Accessory Housing Unit

Assemblymember Hanson indicated that he would like to be recused because he is the contractor of record.

Vice-Chair Outcalt approved Assemblymember Hanson's recusal.

Motion/Second: Mabee/Hisman to adopt Planning & Zoning Resolution No. 23-10R.

The Motion passed by roll call vote, 4 yes, 0 no, 1 absent.

9. Public Hearings:

10. Commission Discussion:

Commissioner Hisman indicated that he is concerned about the abandoned vehicles around town preventing Public Works from plowing appropriately.

Assemblymember Hanson indicated that the Assembly recently approved the use of some property as temporary storage of 45 derelict vehicles that the Police Department intends to have removed from the streets.

Vice-Chair Outcalt indicated that he has been approached by some community members about wanting to operate businesses in a residential zone. He would like to see the commission discuss adjustments to certain areas because we live in a small valley.

11. Adjournment:

Motion/Second: Hisman/Brena to adjourn at 5:55 p.m.

Motion passed by roll call vote, 4 yes, 0 no, 1 absent.



David Brena, Chair

ATTEST:



Kathy Carr, Deputy Borough Clerk
(SEAL)

APPROVED: December 14, 2023

